

Title Companies

Company Name:

NAIC Company Code:

Contact:

Telephone:

Required Filings In The State Of: *Washington*

Filings Made During the Year **2003**

(1) Check- List	(2) Line #	(3) REQUIRED FILING FOR THE ABOVE STATE	(4) NUMBER OF COPIES*			(5) DUE DATE	(6) FORM SOURCE**	(7) APPLICABLE NOTES
			Domestic		Foreign			
			State	NAIC	State			
		I. NAIC FINANCIAL STATEMENTS						
	1	Annual Statement (8 ½" x 14")	0	1	0	2/28	NAIC	N
	1.1	Printed Investment Schedule detail (Pages E01-E25)	0	1	xxx	2/28	NAIC	
	2	Quarterly Financial Statement (8 ½" x 14")	0	0	0		NAIC	N
		II. NAIC SUPPLEMENTS						
	11	Investment Risk Interrogatories	0	1	0	4/1	NAIC	N
	12	Management Discussion & Analysis	0	1	0	4/1	Company	N
	13	Schedule SIS	0	N/A	N/A	2/28	NAIC	N
	14	Statement of Actuarial Opinion	0	1	0	2/28	Company	N
	15	Supplemental Compensation Exhibit	0	N/A	N/A	2/28	NAIC	N
	16	Supplemental Schedule of Business Written By Agency	0	1	0	4/1	NAIC	N
	17	SVO Compliance Certification	0	1	0	2/28	NAIC	N
	18	SVO Compliance Certification - Quarterly	0	1	0	5/15, 8/14, 11/14	NAIC	N
		III. ELECTRONIC FILING REQUIREMENTS						
	30	Annual Statement Electronic Filing	0	1	0	2/28	NAIC	
	31	March .PDF Filing	1	1	1	2/28	NAIC	
	32	Supplemental Electronic Filing	0	1	0	4/1	NAIC	
	33	Supplemental .PDF Filing	1	1	1	4/1	NAIC	
	34	June .PDF Filing	1	1	1	6/1	NAIC	
		IV. AUDITED FINANCIAL STATEMENTS						
	51	Accountants Letter of Qualifications	0	N/A	0		Company	N
	52	Audited Financial Statements	0	1	0	6/1	Company	N
	53	Audited Financial Statements Exemption Affidavit	1	N/A	1	6/1	Company	
	54	Designation of Independent CPA (annual filing)	1	N/A	1	12/31/2002	Company	
	55	Notification of Adverse Financial Condition	1	N/A	1	within 5 days	Company	
	56	Report of Significant Deficiencies in Internal Controls	0	N/A	0		Company	N
	57	Request for Exemption to File	1	N/A	1	5/16	Company	
		V. STATE REQUIRED FILINGS						
	101	Filings Checklist (with Column 1 completed)	0	1	0		State	
	102	Quarterly .PDF Filing	1	0	0	5/15, 8/14, 11/14	NAIC	N
	103	Accountants Letter of Qualifications .PDF Filing	1	0	1	6/1	Company	N
	104	Report of Significant Deficiencies in Internal Controls .PDF Filing	1	0	1	6/1	Company	N
	105	Supplemental Compensation Exhibit .PDF Filing	1	0	0	2/28	NAIC	N

***If XXX appears in this column, this state does not require this filing, if hard copy is filed with the state of domicile and the NAIC and if the data is filed electronically with the NAIC. If N/A appears in this column, the filing is required with the domiciliary state.**

****If Form Source is NAIC, the form should be obtained from the appropriate vendor.**

Title Companies

Required Filings In The State Of: *Washington*

Filings Made During the Year **2003**

NOTES AND INSTRUCTIONS (A-K APPLY TO ALL FILINGS)		
A	Required Filings Contact Person:	Chase Davis 360-725-7204, ChaseD@oic.wa.gov
B	Filing Address:	ftp.oic.wa.gov FTP passwords will be distributed by email about February 4, 2003. If you do not receive it by February 5, email the contact person in Note A.
		For signature pages by mail: Attention: Company Supervision Division PO Box 40259, Olympia, WA 98504-0259
	See next page for optional Jurat signature page	For signature pages by delivery: Attention: Company Supervision Division 5000 Capitol Boulevard SE, Tumwater, WA 98501
C	Mailing Address for Filing Fees:	Included on the License Renewal form.
D	Mailing Address for License Payments:	License form sent separately with its own address. Contact person: Beverly Dyal 360-725-7032.
E	Delivery Instructions:	For signature pages: U.S. Mail: U.S. Postal Service postmark no later than the indicated due date. Delivery Service: Filings must be physically in the possession of the delivery service no later than the indicated due date.
F	Late Filings:	The commissioner may suspend or revoke the certificate of authority.
G	Original Signatures: (concurrent paper signature page)	Domestic: Original signatures required, except the audited financial statements. Foreign: Facsimile signature or reproduction of original signatures allowable.
H	Signature/Notarization/Certification:	Jurat: At least two of the required officers must sign. Notary digital signature required when using digital signatures on NAIC financial statements.
I	Amended Filings:	Follow the applicable NAIC instructions.
J	Exceptions from normal filings:	Written requests required. State the cause in sufficient detail. For time extensions, state the date the reporting entity will file. Address to Dennis Edward Julnes, Chief Financial Analyst at DennisJ@oic.wa.gov or fax to 360-586-2022. Foreign: Must also supply a copy of any exemption or extension approval from state of domicile.
K	Bar Codes (State or NAIC)	NAIC bar codes required on any concurrent paper signature pages that have a document identifier code.
L	Affidavit of Filing and Financial Statement Attestation	not applicable
M	NONE Filings:	Washington allows consecutive "none" pages on one page.
N	Filings new, discontinued or modified materially since last year:	Most filings previously required on paper are now required to be sent to the OIC FTP site in .PDF electronic form. May use digital signatures or file a concurrent paper signature page.

Washington Optional Jurat Page

NAIC Company Code:

NAIC Group Code:

Reporting Entity Name:

Domiciled in

Mailing Address:

Annual Statement Contact:

(Name)

(Telephone No.)

(E-mail Address)

In the Matter of the Statement)

Filing Required for the Period Ending on the
day of

Electronic Filing Date:

) **AFFIDAVIT OF FILING**

) **AND FINANCIAL**

) **STATEMENT ATTESTATION**

The officers of the above identified reporting entity, being duly sworn, each depose and say that on the electronic filing date above, a true and correct electronic file reflecting the statement for the above named reporting entity, has been sent to the **Washington Office of Insurance Commissioner**, according to their instructions. The electronic file is an exact and complete duplicate of the statement filed with the reporting entity's domestic state, except as to schedules, exhibits and information required to be submitted only to the reporting entity's domestic state.

Additionally, the officers of the above identified reporting entity, being duly sworn, each depose and say that they are the described officers of the said reporting entity, and that for the reporting period stated above, all of the described assets in the above referenced statement were the absolute property of the said reporting entity, free and clear from any liens or claims thereon, except as therein stated, and that the statement, together with related exhibits, schedules and explanations therein contained, annexed or referred to is a full and true statement of all the assets and liabilities and of the condition and affairs of the said reporting entity as of the reporting period stated above, and of its income and deductions therefrom for the period ended on that date, and have been completed in accordance with the NAIC *Annual Statement Instructions* and *Accounting Practices and Procedures* manual, except to the extent that (1) state law may differ; or (2) that state rules or regulations require differences in reporting not related to accounting practices and procedures, according to the best of their information, knowledge and belief, respectively.

Signature

(Print Name)
President

Signature

(Print Name)
Secretary

Signature

(Print Name)
Treasurer

Subscribed and sworn to before me this day of

Notary Public

My Commission Expires:

Title Companies 2002 Washington

General Instructions For Companies to Use Checklist

Please Note: This state's instructions for companies to file with the NAIC are included in this Checklist. The NAIC will send mailing labels and other information to all companies but will not be sending their own checklist this year.

Electronic filing is intended to include filing via the Internet or filing via diskette with the NAIC. Companies that file with the NAIC via the Internet are not required to submit diskettes to the NAIC.

Column (1) (Checklist)

For use with the NAIC; do NOT send checklists to Washington.

Column (2) (Line #)

Line # refers to a standard filing number used for easy reference. This line number may change from year to year.

Column (3) (Required Filings)

Name of item or form to be filed.

The ***March Electronic Filing*** includes all annual statement data, detail for investment schedules, Officers and Directors Information and all supplements due March 1.

The ***March .PDF Filing*** is the .pdf file for the annual statement, detail for investment schedules and all supplements due March 1.

The ***Supplemental Electronic Filing*** includes all supplements due April 1, per the *Annual Statement Instructions*.

The ***Supplemental .PDF Filing*** is the .pdf file for all supplements due April 1.

The ***Quarterly .PDF Filing*** is the .pdf for quarterly statement data. This is filed only by Washington domestics.

The ***June .PDF Filing*** is the .pdf file for the Audited Financial Statements.

Column (4) (Number of Copies)

Indicates the number of copies that each foreign or domestic company is required to file for each type of form. The Blanks (E) Task Force modified the 1999 *Annual Statement Instructions* to waive paper filings of certain NAIC supplements and certain investment schedule detail, if such investment schedule data is available to the states via the NAIC database. The checklists reflect this action taken by the Blanks (EX4) Task Force. XXX appears in the "Number of Copies" "Foreign" column for the appropriate schedules and exhibits.

Column (5) (Due Date)

Indicates the date on which the company must file the form.

Column (6) (Form Source)

This column contains one of three words: "NAIC," "State," or "Company," If this column contains "NAIC," the company must obtain the forms from the appropriate vendor. If this column contains "State," the state will provide the forms with the filing instructions (generally, on its web site). If this column contains "Company," the company, or its representative (e.g., its CPA firm), is expected to provide the form based upon the appropriate state instructions or the NAIC *Annual Statement Instructions*.

Column (7) (Applicable Notes)

This column contains references to the Notes to the Instructions that apply to each item listed on the checklist. The company should carefully read these notes before submitting a filing.